

ROAD ACCESS APPLICATION
Town of Seneca, Green Lake County, WI
(\$20.00 processing fee)

Name: _____

Address: _____

Home/Business telephone numbers: (H): _____ (B): _____

Address of property upon which the road approach is to be constructed: _____

Name, residence and mailing address of the record of owner(s) of all such property: _____

**Final approval of said location of the road approach shall be
determined by the Town Chairman.**

General Rules for Road Approaches

- (1) The location of road approaches must be consistent with the regulations in these rules and must not infringe on the frontage of adjoining property. Each road approach must be located so that it does not cause undue interference or hazard to the free movement of road traffic, as determined by the town or county engineer.
- (2) Surface drainage must be provided by the land owner unless otherwise stated. The drainage under fill areas and in roadway ditches must be large enough to carry the water that accumulates in the roadway ditches and in no case shall the size of the pipe be any smaller than fifteen inches (15") in diameter culvert pipe and twenty-six feet (26') in length.
- (3) The length of approach pipe placed in roadway ditches shall be limited to one hundred feet (100') unless cleanouts are provided for at distances not to exceed one hundred feet (100'). Cleanouts shall consist of manhole type structures which will meet existing conditions, as approved by the town or county engineer.
- (4) The land owner for said road approach must make provisions for handling the drainage from his own property, and no drainage that is caused by these installations of road approaches shall flow from commercial or private property onto the surface of the town, county or state road.

(5) All construction requirements of the land owner must be completed within a reasonable time and in a

manner that is satisfactory to the town or county engineer.

(6) Approaches and related area must be constructed so that they do not impair drainage within the right-of-way, nor alter the stability of the roadway subgrade, nor materially alter the drainage of adjoining lands. Culverts, catch basins, ditches, etc. are to be constructed and maintained in accordance with the specifications and standards of the town or county engineer.

(7) Roadway approaches may not exceed a grade of twelve inch (12") upward grade on all approaching driveways for a distance of the first 50 feet (50') and a four foot (4') upward grade for the next 100 feet (100') measured from the start point of the intersecting points of the roadway.

(8) The town or county engineer has the right to specify the type, depth and area for surfacing and pavement for all road approaches.

(9) All material needed to construct road approaches must be supplied by the land owner. Materials must be satisfactory quality and in general conform to town or county road department specifications for that type of work. Construction materials are subject to approval by the town or county engineer.

Penalty For Failure To Comply: Any person who shall violate any of the provisions of this ordinance shall be subject to a forfeiture of Two Hundred Dollars (\$200.00) and shall be required to comply with the ordinance within a reasonable time. If after a reasonable time, the party fails to abide by the provisions of this ordinance, the Town may perform the work necessary to make the road approach comply with the ordinance and assess the landowner the costs of said work on the landowners' next tax roll statement.

Date: _____

Signature(s) of property owner(s) _____

Please return this form along with the \$20.00 processing fee to:

Seneca Town Clerk
W4554 County Rd E
Berlin, WI 54923

Please call Joe Formiller, Seneca Town Chairman, with any questions @ 920-229-3256